University Mail box

Guide
1. Log into the university system **InSIS**

**Personal administration**
- Log into the Personal administration of InSIS
- First log in to InSIS instructions
- System integrators

**Admission procedure**
- Application form to study at VŠE
- Admission procedure results
- Course application
- Application to URV

**Information about VŠE**
- Persons at VŠE
- Validity verification of identification cards
- Departments
- Thematic search
- Types of ID cards in use
- Public document server
2. Click on the **Messages** and get into the Mail box
3. Now you are in your University Mail box

Mail box - Inbox

Use this application to display the content of the mail folder. The electronic messages in the folder can be read, replied to, deleted, forwarded, bounced and moved to other folders.

Messages displayed 1 - 2 from the total of 2 messages

Folder administration

E-mails in total: 3
Unread: 0
Quota: 50 MB
Full: 0.70%